



Maintenance Committee Meeting
Wednesday, September 06, 2017 | 8:30 AM
UDI Office, 3600 McKinney Avenue, Suite 210

Members present: John Armstrong, Mark Dickenson, Feargal McKinney, Hank Rossi, Missy Woehr

Other parties in attendance: Nolan Marshall *staff*, Michael Reeder *staff*, Bailey Sanders *staff*.

Members absent: Neal Sleeper

Meeting called to order at 8:31AM.

Approval of June Minutes

Hank Rossi motioned to approve the June Meeting Minutes. Mark Dickenson seconded the motion. Motion approved unanimously.

2017 Budget Review

The Maintenance Committee ("The Committee") reviewed the latest year-to-date Uptown Dallas, Inc. ("UDI") 2017 budget, specifically maintenance costs. Michael Reeder, Director of Operations, gave a brief explanation of each Maintenance budget line item.

2018 Budget Review

The Committee reviewed the proposed 2018 Maintenance Budget. Majority of the line items will remain the same; however, UDI will increase Routine Maintenance, Lighting Modifications, and a decrease in Trash Service. Action Item: UDI staff will research how Block by Block salary increases will affect our Ambassador portion of the budget. Overall, the Maintenance portion of the 2018 UDI Budget will increase from \$626,352.00 to \$638,500.00. The Committee suggested keeping up to date on the aging of infrastructure and how that will affect the budget in the future. The Committee discussed possible sponsorship opportunities in order to cover various costs that may not be covered in the future budget.

Block by Block Update

Block by Block has been doing a wonderful job, and UDI has consistently received wonderful reviews of their work throughout the district. Within the budget, there is value in adding an additional ambassador to ensure that UDI is responding to the growth in Uptown.

Maintenance Concerns

1. Trolley Light Repair
 - a. Security Lights – As of now, UDI Staff has installed red lights for security reasons.
2. The new maintenance contractor for Griggs Park is Precision.
3. Griggs Park
 - a. UDI has installed a new drain by the water fountain.
 - b. There has been a new program installed to remove trees.
 - c. The tree at the northwest corner of Griggs needs to be trimmed.
4. There are a few trees on Cityplace that need to be removed and replaced.

5. Michael Reeder informed the Committee of Oncor's upcoming projects that may affect street repairs and maintenance.

Other Business

1. The City of Dallas has begun repairing the crosswalks on Blackburn Street. The new policy enables them to utilize stamped concrete.
2. The Committee reviewed the various medians and the plans set in place to repair them.

Meeting was adjourned at 9:35AM.