



DALLAS INC

**Governance Committee Meeting**  
**Wednesday, March 8, 2017 | 4:30 AM**  
**UDI Office, 3600 McKinney Avenue, Suite 210**

Members Present: Kelem Butts, Kevin Hickman, Jon King, Kate Landrum, Jud Pankey, Debbie Ryan, Scott Sherwood, Neal Sleeper

Other parties in attendance: Nolan Marshall staff, Bailey Sanders staff

Members absent: Kevin Curley

### **Introduction of Board Members**

### **Review Meeting Schedule for the Year**

#### **Sub-Committee Formation and Background on the Following Items to be addressed**

- Debbie Ryan reviewed the purpose and plan for the committee and the creating of sub-committees to tackle the various issues needing to be addressed
- Open Records Act compliance program
  - The committee reviewed the Public Information Act document and the need to educate board members and committee members on the topic. Based in the information from UDI Counsel, Ross Martin, it is believed that UDI is subject to open records act but not open meetings act.
  - The Governance Committee determined it was the best course to educate the UDI board about the Public Information Act and develop policies to ensure compliance. This will begin with educating the executive committee then presenting to the entire board. Debbie and Kate will develop a document for the members to sign.
- Corporate Organization review
  - The committee discussed the need for regular review of the corporate organizational documents to ensure they comply with current laws.
  - The full set of governing documents will be sent to the Governing Documents sub-committee.
- Insurance
  - The Finance Committee will be developing and reviewing the insurance policies.
- Strategic Plan
  - The previous strategic plan has been completed, therefore we must develop a new strategic plan.
- Sub-Committee assignments will be made by members of the Governance Committee communicating their area of interest.

- Bailey will be available to aid in conducting any research or distributing documentation needed to move forward.

Meeting was adjourned at 5:40pm.